

FOR ATTENTION: LYNETTE DE KOCK

HANDOVER FORM – ITEMS NOTED AT HANDOVER

ERF/UNIT NO: _____

DATE: _____

No.	Item	Action	Completed
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			

EXAMPLE

Client name

Client signature

TGP representative name

TGP representative signature